



**ANGLOPHONE WEST SCHOOL DISTRICT
DISTRICT EDUCATION COUNCIL
MINUTES
Thursday, January 25, 2018
Woodstock Education Centre**

Council Members Present:

- Tanya Adams – SD 01
- Andy Saunders – SD 02
- Miriam Grant – SD 04
- Andrew Corey – SD 05
- Stephanie Haslam – SD 06
- Terry Pond – SD 07
- Sean Winslow – SD 08
- Jane Buckley – SD 09 – Vice Chair
- Kimberley Douglass – SD 10 – Chair
- Wallace Carr – SD 12
- Mark Noël – SD 13

Council Member Regrets:

- Heather Hogan – SD 03
- Faith Kennedy – SD 11

ASD-W District Staff Present:

- Catherine Blaney, Acting Superintendent
- Jay Colpitts, Director of Schools - WEC
- Shawn Tracey, Director of Finance and Administration
- Judy Cole, Director of Communications
- Carol Clark-Caterini, Executive Assistant to the Superintendent and District Education Council

Guests:

- Media
- Member of the public

Vacancies:

- Vacant – Student Representative
- Vacant – First Nations

Call to Order / Comments by the Chair

- Kimberley Douglass, Chairperson called the meeting to order at 6:35 PM and she welcomed everyone to the public meeting at the Woodstock Education Centre. Kimberley acknowledged that this meeting was held on unceded Wolastoqiyik territory.
- Anglophone West School District Staff were introduced and welcomed to the Public District Education Council meeting.

Consent Items:

Approval of the Agenda – January 25, 2018

- The agenda was reviewed and additional agenda items were added under New Business called Northside Study and School Success Stories. With these additions the agenda was approved by consensus.

Approval of Minutes from Previous Meeting – November 16, 2017

- The December 14, 2017 minutes were approved by consensus as presented.

Business Arising from the Minutes

- Jane Buckley, Vice Chairperson, asked about an action item from the previous minutes from the Superintendent Report ASD-W-ER2 Academic Assessments and to why this data was not provided in time of this report. Councilor Buckley asked if a letter was sent to the Minister of Education and Early Childhood Development and also when assessments were marked. It was confirmed that a letter had not been written to the Minister of Education and Early Childhood Development and that Councilor Buckley could ask her question about when assessments were marked at the upcoming Minister's Forum. **ACTION:** Jane will provide feedback from the Minister's Forum to the Council regarding the marking of assessment timeframe at the public DEC meeting in February 2018.
- Councilor Mark Noël requested to be recorded as saying that he did not believe the reason given by the Department of Education and Early Childhood Development was due to a lack of staff for the delay. Councilor Noël is however appreciative that the assessment results are now available without media needing to file a Rights to Information Request for this information. A disappointment was shared by Councilor Noël of not being made aware of Grade 4 and Grade 10's assessment exclusion and that transparency is needed from the Department of Education and Early Childhood Development.
- **ACTION:** The Acting Superintendent was asked to notify her staff that an update of the Assessment Results was requested for the upcoming Public meeting in February 2018. The update was to include French Immersion and Individual School Zone Results. Councilors were asked to e-mail any additional questions to the Acting Superintendent prior to this meeting.

Correspondence – Outgoing and Incoming:

- Kimberley Douglass, Chairperson also made the public aware of correspondence that she had forwarded to the six First Nation Communities in ASD-W requesting a First Nation representation on the District Education Council. Since then, Councilor Douglass had received recommendations and a collection of names of those interested in serving from the First Nation Community. A name has been selected by the Council and this name will be the recommendation of the Council to the Minister of Education and Early Childhood Development for his approval.

New Business:

- The Fredericton North Side Study will be presented in Fredericton at the February Public Meeting.

Success Stories:

- Councilors read stories from their area schools and a reminder was given for Councilors to request photos from their Parent School Support Groups when these events are taking place. School success stories will be saved to the District Education Council portal and also shared with the public on the ASD-W website.

Acting Superintendent Monitoring Report:

- **ASD-W-EL4: Budget/Forecasting** - the Superintendent presented a report called **ASD-W-EL4: Budget/Forecasting** as per the Annual Planning Cycle. An operating budget for the 2017-2018 fiscal year was shown in the amount of **\$222,147,315.00**. As of November 2017 a projected surplus of **\$54,755.00** was remaining in the redistributed budget. The District Education Council summary identified **\$24,500.42** remaining for this fiscal year. This report is provided four times per year and is also posted publically on the ASD-W website.

MOTION:

..... I move to accept the 3rd Quarter Financial Report as presented tonight.

Moved: Miriam Grant

Seconded: Jane Buckley

Motion Carried

- Councillor Noël asked if Shawn felt that we would end in the black. Shawn responded that he was confident that we would be fine for the 2017-18 school year. Councillor Noël asked about the current \$100,000.00 surplus districts we are allowed to keep and if an update could be provided on Provincial Government's consideration to changing this regulations to retaining a percentage rather than an amount. Shawn responded that a percentage rather than an amount is a current discussion that is out for public review and comments. Should School District be allowed to retain a percentage, it could be up to \$500,000.00.
- Councillor Noël asked about the maintenance cost of the newly installed Solar panels at FHS. Shawn confirmed that the maintenance cost was the responsibility of NB Power and not ASD-W.
- Chairperson Douglass added that a letter was written to the appropriate department requesting consideration for solar panels when upgrading a school. **ACTION:** Carol will upload this correspondence to the DEC Portal.
- Councillor Noël asked for clarification on the number of days a Librarian can be absent, they are not replaced unless absent for more than 30 days.
- Councillor Wallace Carr asked if it was accurate to say that we have a shortage of Education Assistants working in our schools. Shawn reported that ASD-W currently employs approximately 50 Educational Assistants over the allotted amount given in the budget. Council concluded that this is a budget that is definitely underfunded.
- Councillor Haslam asked why library materials were not a budget item. Shawn confirmed that library materials were funded under the School Management Support budget line.
- **ASD-W-EL6: Effective Use of Schools**- the Superintendent presented a report called **ASD-W-EL6: Effective Use of Schools** as per the Annual Planning Cycle. This report is provided twice per year and is also posted publically on the ASD-W website. Anglophone West School District currently has 69 schools with 22,749 students enrolled. Functional Capacity will be further discussed in ASD-W-EL7.
- **ASD-W-EL7: Sustainability of Schools** - the Superintendent presented a report called **ASD-W-EL7: Sustainability of Schools** as per the Annual Planning Cycle. This report is provided twice per year and is also posted publically on the ASD-W website. Triggered schools are schools with functional capacity below 30% or a drop below 100 students. Schools that fall under 100 students are; Burton Elementary, Bristol Elementary, Doaktown Elementary, Gagetown School, Kingsclear Elementary, McAdam Avenue, McAdam Elementary, McAdam High and Upper Miramichi Elementary School. Schools below functional capacity of 30% are; Chipman Forest Avenue, Doaktown Elementary, McAdam Elementary, McAdam High, Nackawic Middle and Upper Miramichi Elementary School. If a school is between 60-80%, it is considered optional capacity, when below a school is below 40-60% capacity it is considered functional but when it drops below 30 % it then needs to be reviewed.
- A discussion was had about a previous study prepared by Ernst & Young, where one recommendation was to change boundaries in ASD-W and particularly Fredericton North side area. It was confirmed that this recommendation has been implemented with students attending Leo Hayes High School. It was asked if LHHS enrollment numbers were declining as anticipated. Shawn made the Council aware of a City of Fredericton North Side study being completed and will be presented to the Council at an upcoming meeting. Councillor Buckley asked if it was accurate that a study was being done in the Town of Oromocto but that this study did not include the Burton Elementary School. It was confirmed that this Ernst & Young study was only for the Town of Oromocto schools.

Committee Reports:

- The Policy Committee advised of no meeting being held in the month of December or January. However, this committee will come together prior to the DEC information meeting on February 8, 2018 to continue their work on the Executive of Limitation Policies. The policy committee is comprised of Councillor Noël, Councillor Haslam, Councillor Carr and Councillor Winslow.
- The District Health Advisory Committee (DHAC) updates were provided by Councillor Pond with reports of the Integrated Service Delivery being a focus at the beginning of the school year. Reports of various local businesses becoming more involved in the School Breakfast Program and reports of more schools with the Back Pack Program being more accessible to students in schools. Councillor Pond spoke of the new 5210 health guide, which means = 5 fruits and vegetable daily, 2 hours of screen time, 1 hour of exercise and 0 calorie drinks. The functions of the DHAC are to participate in the needs assessment process, determine health promotion and primary prevention priorities, support the development of work plans using the Comprehensive School Health Framework, support coordination and shared implementation of health, assist in annual evaluation of the work plan and review terms of reference annually. This committee meets four times per year and their work includes the Integrated Service Model. There were no recommendations made to Policy 711 at this time.

Public Comments:

- There were no public comments.

Closing Comments:


- Councillor Noël asked if a media person was present tonight. It was confirmed that a reporter from the Bugle Observer was in attendance.

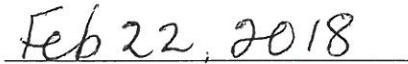
Date for Next Public Meeting:

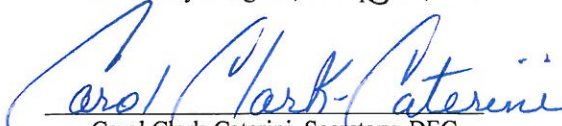
- The next public meeting will be held on February 25th at the Fredericton Education Centre

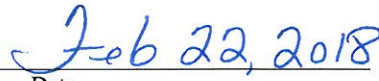
Adjournment:

- The public meeting was moved to be adjourned at 7:25PM by Councillor Buckley.


Kimberley Douglass, Chairperson, DEC


Date


Carol Clark-Caterini, Secretary, DEC


Date